

Soft Skills 2020-21

Sr.No.	Activity Name	No. of Participants	Resource Person
1	Garnishing Talent	130	Eaton Ltd
2	Employability Enhancement Program	652	Neuflex Talent Solutions Pvt. Ltd

1) Garnishing Talent 2020-21

Schedule

Time-Table of GT Program 2020-21					
Sr. No.	Day	Date	Timing	Objectives	Session
1	Friday	26/2/2021	3 pm - 5 pm	Soft Skills	Basic English
2	Saturday	27/2/2021	3 pm - 5 pm	Soft Skills	Communication skills
3	Friday	03/05/2021	3 pm - 5 pm	Soft Skills	Communication skills
4	Saturday	03/06/2021	3 pm - 5 pm	Soft Skills	Grooming and Self-confidence
5	Friday	03/12/2021	3 pm - 5 pm	Soft Skills	Team-work
6	Saturday	13/3/2021	3 pm - 5 pm	Soft Skills	Prioritization & Time Management
7	Friday	19/3/2021	3 pm - 5 pm	Soft Skills	Building Leadership quality
8	Saturday	20/3/2021	3 pm - 5 pm	Soft Skills	Stress Management
9	Friday	26/3/2021	3 pm - 5 pm	Soft Skills	Group Discussions
10	Saturday	27/3/2021	3 pm - 5 pm	Soft Skills	Personal Interviews
11	Friday	04/02/2021	3 pm - 5 pm	Soft Skills	Campus to Corporate
12	Saturday	04/03/2021	3 pm - 5 pm	Soft Skills	Presentation skills
13	Friday	04/09/2021	3 pm - 5 pm	Soft Skills	Presentation skills
14	Saturday	04/10/2021	3 pm - 5 pm	Soft Skills	Personal brand presentation*
15	Friday	16/4/2021	3 pm - 5 pm	Soft Skills	Introduction MS PowerPoint
16	Saturday	17/4/2021	3 pm - 5 pm	Basic MS Tools	Introduction to MS Excel
17	Friday	23/4/2021	3 pm - 5 pm	Basic MS Tools	Introduction to Outlook
18	Saturday	24/4/2021	3 pm - 5 pm	Basic MS Tools	Valedictory



Ketaki Kothale

This certificate is awarded for your contribution as a buddy for the Garnishing Talent program for the academic year 2020-21. The program is an initiative of the Confederation of Indian Industry (CII), sponsored and led by Eaton in collaboration with Cummins College Engineering for Women, Pune.

Ashish Kapoor
Director HR
EATON (India)

Deepak Garg
Chairman
CII Pune Zonal Council 2021-22

Dr Madhuri Khambete
Director Cummins College of
Engineering for Women, Pune

Certificate Garnishing Talent 2020-21

2) Employability Enhancement and Innovation Program for UG

Schedule 2020-21

Certificate Course for Cummins College of Engg for Women for 2020-21

“ActiveVoYce: Innovation, Employability Skills Enhancement and Career Building”

Timeframe Suggested for 2020-21 12 weeks in 5th +6th Sem 28 Hours Content

For 3rd year UG students: 550 students, Combination of (e-learning)+(in-person)
(This will be based on CCEW schedule and guidelines in light of COVID19)

Module A: Horizontal Skill set	5 units	12 Hrs
1. Opportunities of studying abroad, General Knowledge, MOOCs		2
2. Mindmap technique and its application for many subject (T/P)		3
3. Creativity Workshop, Lateral Thinking (T/P)	2	
4. Communication Skills – Transactional Analysis and Johari Window (T)		2
5. 6 hats thinking and its application in career progression	T/P	2
Module B: Generic Professional Skills	8 units	16 Hrs
1. Digital Presence, Video Resume, Effective Resume writing T		2
2. Effective Interview Techniques	T	2
3. Interview Practice (2 sessions of 3 hrs)	P	6
4. Cracking the “GD”	T/P	2
5. Innovation methodology, IP (publications, patents)	T	1
6. Presentation skills: pre-work, preparation, delivery	T	1
7. Listening Skills, Video Analysis	T/P	2
8. Stress Management and positive thinking	T	1

Modules in **RED** of 18 hours delivery are complete by 18 Dec 2020

Remaining Modules (10 hrs) and with it the entire workshop to be completed as follows:

A3. Creativity / Lateral Thinking	25 Feb online (GoogleMeet arranged by Seema Mam)
B2. Interview Theory	26 Feb online (GoogleMeet arranged by Seema Mam)
B3. Mock Interviews	3 online Zoom sessions of 2 hrs each in a week in March 2021.



Cummins College of Engineering for Women, Pune
&
Neuflex Talent Solutions Pvt. Ltd.



Certificate

This is to certify that

Vaibhavi Aher

has completed a 28 hour course on "Innovation, Employability Skills Enhancement and Career Building" conducted between October 2020 to March 2021.

The course covered intensive training on various soft skills including psychometry, mind-mapping, creativity, innovations methodology, interview techniques, group discussions and time management amongst others.

Dr. Madhuri Khambete
Director
Cummins College of Engineering for Women

Dr. Bhooshan Kelkar
Director
Neuflex Talent Solutions Pvt. Ltd.

Anupama Kaul
Director - Human Resources
Engine Business Unit
Cummins group in India

Certificate EEP 2020-21