

“शीलं परं भूषणम्”



Maharshi Karve Stree Shikshan Samstha's Cummins College of Engineering for Women Karvenagar, Pune

(An Autonomous Institute Affiliated to Savitribai Phule Pune University)



Rules and Regulations for Examination and Evaluation of Under Graduate Programme

(Applicable to students admitted in Academic Year: 2022-2023)

Maharshi Dhondo Keshav Karve was awarded on his 100th Birth Anniversary '**BHARAT RATNA**' on October 29, 1958



INSTITUTE VISION

To be globally renowned institute for imparting quality education and to develop women leaders in engineering and technology

INSTITUTE MISSION

To develop women professionals who are academically and technically competent with strong professional ethics

PREFACE

MKSSS's Cummins College of Engineering for Women (CCEW) is the first engineering college established exclusively for girls. It was started in the year 1991 with support from Cummins Diesel (India) Foundation, Pune. Pune city is an educational hub and is well known as 'Oxford of the East' with strong industry presence. CCEW was established by recognizing the emerging role of women in socio-economics which is a key factor that contributes to the development of a nation and to promote greater involvement of women in science and technology.

CCEW comes under the umbrella of its parent institution, Maharshi Karve Stree Shikshan Samstha (MKSSS). MKSSS was founded by Bharat Ratna Maharshi Dhondo Keshav Karve, a visionary and social reformer, in the year 1896 with the objective of empowering women through education. The first undergraduate batch of CCEW passed out in July 1995, coinciding with the centenary of its parent institution.

CCEW is recognized for its rigor in academics and dedicated faculty, successful alumnae being its outcome. CCEW has a strong relationship with the industry and is recognized for providing quality recruits for the industry. Due to its association with prestigious international universities, students are exposed to international standards of education.

Organizational structure of CCEW aims for accountability and transparency in the system. The college administration receives periodic inputs for improvement from various feedback mechanisms from different stakeholders. CCEW believes in imparting quality education and providing good governance. Hence, it goes through periodic quality audit of academics and governance conducted by premier national accreditation agencies, the National Board of Accreditation (NBA) and the National Assessment and Accreditation Council (NAAC).

CCEW has more than twenty five years of experience in imparting quality technical education and has made its mark in the field of technical education and industry. It has a well-balanced, responsive and sustained governing body. The committed and experienced faculty, guide the students to reach their potentials and achieve success. It is essential for CCEW to continue this march towards excellence. This is possible by driving academic policies on its own which enables CCEW to provide academic freedom to the faculty in designing and teaching courses. This in turn inculcates learning methods in students by providing academic flexibility and professional practice. Therefore, the logical step is for the institute to embrace autonomy.

CCEW currently offers five undergraduate programmes, three post graduate programmes and a Ph.D. Programme. These programmes aim at developing fundamentals and introducing students to recent trends in their respective branches. They also offer flexibility in learning along with introducing the multidisciplinary domains. In short, these programmes prepare students for the ever changing world of technology. The courses in humanities and social sciences, soft skills, arts and sports ensure all-round development of the students.

CCEW strives to develop the ability to think and learn in its students. It teaches the students to collaborate and work in teams and mould themselves into good human beings with social and professional values.

This copy of ordinance provides comprehensive information about the rules and regulations for B. Tech. degree programmes at CCEW. This ordinance will serve as a guide and brings transparency in our system. We encourage our students to become our partners in this academic journey.

Dr Madhuri Khambete
Principal

1. ABBREVIATIONS

AICTE	All India Council of Technical Education
DTE	The Directorate of Technical Education, Mumbai, Government of Maharashtra
UGC	University Grant Commission
SPPU	Savitribai Phule Pune University
Act	Maharashtra University Act
SGPA	Semester Grade Point Average
CGPA	Cumulative Grade Point Average
UG	Under Graduate Programme
Dean	Dean of Respective Functions
HOD	Head of Department
DUPC	Departmental Undergraduate Programme Committee
DAC	Disciplinary Action Committee
ISE	In Semester Examination
ESE	End Semester Examination

2. GLOSSARY

B. Tech.	Bachelor of Technology
Earned Credits	The sum of course credits for credit courses in which a student has passed.
Letter Grade	Assessment of the student's performance in a course indicated by O, A+, A, B+, B, C, F, AC, ANC (Refer Table 10.1)
Grade Point	Number equivalent of the letter grades given by 10, 9, 8, 7, 6, 5, 0 corresponding to grades by O, A+, A, B+, B, C, Fail grade "F" carry zero marks, "FX" grade for Detained or Incomplete Term also carry zero marks, and for Non Credit course , Grade Letter AC and ANC for <u>A</u> ssignments <u>C</u> ompleted or <u>A</u> ssignments <u>N</u> ot <u>C</u> ompleted respectively.
Semester Grade Point Average (SGPA)	SGPA is the ratio of the sum of the products of the number of credits of a course (Ci) and the grade points scored in that course (GPi), taken for all the courses, to the sum of the number of credits of all the courses (n) in the semester.
Cumulative Grade Point Average (CGPA)	Sum of the semester grade points for all semesters, undergone by a student till the time of calculation of cumulative credits.
Summer Examination	Students who failed in Course or Courses with F Grade of an academic year can register for summer examination comprises of Semester-I and II courses for ISE and ESE or only ESE in that Academic Year.

1. Attendance Rule:

- a) All students must attend every registered course regularly. Attendance of every student is expected to be 100% in lectures, tutorials, laboratory, seminar, mini-project and project etc.
- b) A maximum of 25% absence for the attendance may be permitted only on valid grounds such as illness or other emergency reasons which are beyond control of a student, subject to the approval by the concerned authority. For such student, the performance and completion of all practical is mandatory before the end semester examination.
- c) Students participating in Co-curricular activities /Sports/ Cultural events / NSS during a semester shall get waiver in attendance on the approval of the concerned authority.
- d) A student with less than 75% attendance in any course during the semester will be **detained from that semester**. Such a student will not be eligible to appear for the end semester and summer term examination of any course of that semester.

2. Continuous Absence and Withdrawal from Courses / Institute

A student who has been admitted to a undergraduate degree program of the Institute may be permitted to withdraw temporarily for a period of maximum one year on grounds of prolonged illness or acute problem in the family which compelled her to stay at home, provided:

- a) She applies to the Institute within 15 days of the commencement of the semester stating fully the reasons for such withdrawal together with supporting documents and endorsement of the parents/guardian. Such student should register for that semester afresh.
- b) The concerned authority is satisfied that, inclusive of the period of withdrawal, the student is likely to complete her requirements for the degree **within period of 6 years**.
- c) There are no outstanding dues or demands from her by the Institute / Department / Library / Hostel.

3. ASSESSMENT OF PERFORMANCE

A. Assessment of Theory Course

- a) A student shall be assessed for her academic performance in theory course through In-Semester Examination (ISE) and End Semester Examination (ESE).
- b) The assessment of In-Semester Examination shall have two components i.e. Test-1 (T1) and Test-2 (T2). The mode of T1 shall be decided and announced by the Course Instructor at the beginning of the course. The component T1 could be based on assessment modes such as assignments, viva-voce, quizzes, puzzles, crosswords, seminars, model building, written test, online test etc.
- c) T2 of ISE shall be a written Examination (Pen- Paper).
- d) **If a student remains absent for ISE means either T1 and/or T2, for such student's re-examination of ISE (T1 and T2) will not be conducted.**
- e) **No Passing criterion for ISE Examination (T1 and T2)**
- f) End Semester Examination shall be a written examination (Pen- Paper).
- g) If a student remains absent for ESE due to reasons approved by competent authority, special examination will be conducted for such a student.
- h) **Student shall earn course-credits only if she scores minimum 40% of maximum marks for ESE and minimum 40% of Total maximum marks for the course.**
- i) If a student fails to score 40% of maximum marks for ESE or remain absent for ESE, she is eligible to register for summer term in that academic year. In such cases, student can carry forward her ISE (T1 and T2 together) marks of that current academic year only and appear for ESE only in summer term.
- j) A student who has obtained "F" grade in summer term examination can appear for backlog examination in next academic year.
- k) The courses for which Examination scheme is only ISE and No ESE should have weightage of 100% in ISE. For such courses, the assessment of In-Semester Examination shall have **either** two components i.e. T1 and T2 **or** in the form of continuous assessment of Tutorials / Assignments by the student throughout the semester.

- l) **No provision of grace marks for any courses in Undergraduate and Post graduate programme.**

B. Assessment of Laboratory Course

- a) The assessment of laboratory course shall be continuous and based on practical assignments and regularity in laboratory.
- b) The laboratory courses with Examination scheme ISE and ESE shall have continuous assessment of the Practical's performed by the student throughout the semester and ESE shall have either practical or oral examination.
- c) **If laboratory course is having ISE and ESE then Student shall earn laboratory course-credits only if she scores minimum 40% of maximum marks for ESE and minimum 40% of Total maximum marks for the course.**
- d) **If laboratory courses having ESE then Student shall earn laboratory course-credits only if she scores minimum 40% of maximum marks for ESE.**
- e) **If any Laboratory course has ISE only and No ESE, then ISE can be continuous assessment and oral examination. If she fails to score minimum 40% marks in ISE, she will be declared 'fail' for the course and awarded Letter Grade "F". In such cases, she has to appear for the same laboratory course in the Summer Term only.**
- f) If a student remains absent for ESE (Pr/Oral) due to reasons approved by competent authority, special examination will be conducted for such a student.
- g) If a student get Fail grade in Laboratory courses, she is eligible to register for summer term in that academic year.
- m) **No provision of grace marks for any practical course in Undergraduate and Post graduate programme.**

4. Earned Credits

At the end of every course, a letter grade is awarded in each course to which a student had registered. On obtaining a pass grade, the student accumulates the course credits as earned credits. Student's performance in a course is measured by letter-grade she has earned. It is mandatory for the student to complete all the assignments of the non-

credit course. The student who completes the assignments of the non-credit course is awarded grade “AC” and grade “ANC” otherwise.

5. Non-Credit Course

Audit course is non-credit course offered to the students from Second Year onwards. This is compulsory non-credit course for the students. The student can select any one of the audit -non-credit courses mentioned in the programme structure.

The student has to attend non-credit course regularly and maintain the attendance 75% and above. Audit Course as Non-credit course shall not carry any credits but shall be reflected in Grade Card as "AC"/"ANC" (Refer Table 9.1) depending upon the satisfactory completion of assignments.

6. REGISTRATION FOR SUMMER EXAMINATION:

Students who fail in any theory or laboratory course in that academic year is eligible to register for that course in summer term. Summer term will be conducted at the end of even semester for all the courses. Students registering for summer term course(s) will have to appear for ISE and ESE or only ESE conducted in the registered courses.

Note: The students can carry forward their ISE (T1 and T2 marks together) marks of failed courses to the summer term and can appear for ESE only in that Academic Year. The students are not allowed to carry forward their marks of ISE (T1 and T2 together marks) of previous years to summer Examination, i.e. Marks earned by the Student in AY 2019-20 will not be carried forward in AY 2020-21.

7. Backlog Registration and Examination

Students those who are failed in Theory course or Laboratory course in summer examination can register for backlog examination in next academic year. Backlog examination is conducted as per ongoing semesters i.e. if odd semester is ongoing (semester 1, 3, 5, 7) courses of that semester are open for backlog registration.

Passing rules are as per regular semester examination stated in point no. 3. Student who will pass in backlog examination with a grade, that grade will be reduced by one in this backlog examination (if she got B+ grade then grade awarded will be B) Refer table no.9.2.

The marks obtained in ISE (Regular Exam / Summer Term - ISE Exam) of previous academic years will not be carried forward for any course for which she has re-registered to backlog examination.

Students' has to pay only Examination Fees per course in the regular semester for registration in backlog examination of that course.

8. RULES OF PROMOTION TO NEXT PROGRAMME YEAR:

I. Students Registered for Programme during 2016-2019

a) Student should earn minimum 60% credits in Theory Course and 70 % credits in Practical course of total credits of that current academic year to become eligible for admission in the next academic year semester.

b) Student should earn all the credits of F Y B. Tech. and minimum 60% credits in Theory Course and 70 % credits in Practical of total credits of SY B. Tech. to become eligible for Third Year B Tech admission. Also student should earn all the credits of F Y and S Y B. Tech. and minimum 60% credits in Theory Course and 70 % credits in Practical of total credits of Third Year B Tech to become eligible for Final Year B Tech admission.

II. Students Registered for Programme 2020 onwards

a) Student should earn minimum 65% credits (Theory and Practical together) of total credits of that current academic year to become eligible for admission in the next academic year semester.

b) Student should earn all the credits of F Y B. Tech. and minimum 65% credits (Theory and Practical together) of total credits of SY B. Tech. to become eligible for Third Year B. Tech. admission. Also student should earn all the credits of S Y B. Tech. and minimum 65% credits (Theory and Practical together) of total credits of Third Year B. Tech. to become eligible for Final Year B Tech admission.

9. THE GRADING SYSTEM

Award of Grade for Regular Examination

For every course taken by a student, she shall be assigned a grade based on her combined performance in ISE and ESE of all the assessments of theory and laboratory courses. The grade indicates a qualitative assessment of the student's

performance and is associated with equivalent number called a grade point.

The academic performance shall be graded on a ten-point scale. The letter grades and their equivalent grade points are listed below in the Table 13.1.

Table 9.1: Grade Table for Regular Examination

Letter Grade	Marks Obtained in %	Grade Point	Description of Performance
O	≥ 90	10	Outstanding
A+	80 -- 89	9	Excellent
A	70 -- 79	8	Very Good
B+	60 -- 69	7	Good
B	50 -- 59	6	Above Average
C	40 -- 49	5	Average
F	< 40	0	Fail
FX	--	0	Detained, Incomplete
AC	--	--	Non-credit course <u>A</u> ssignment <u>C</u> ompleted
ANC	--	--	Non-credit course <u>A</u> ssignment <u>N</u> ot <u>C</u> ompleted

Calculation of Semester Grade point Average (SGPA)

- a) The Semester Grade Point Average (SGPA) for each semester will be calculated only for those students who have passed all the subjects of that semester.
- b) SGPA or GPA is the ratio of the sum of the products of the number of credits of a course (C_i) and the grade points scored in that course (GP_i), taken for all the courses, to the sum of the number of credits of all the courses (n) in the semester.

$$SGPA = \frac{\sum_1^n C_i * GP_i}{\sum_1^n C_i}$$

Where n is the number of courses in that semester.

Calculation of Cumulative Grade point Average (CGPA)

a) Cumulative Grade Point Average (CGPA) up to any semester will be calculated only for those students who have passed all the subjects up to that semester.

b) The CGPA will be calculated as follows:

$$CGPA = \frac{\sum_1^N C_i * GP_i}{\sum_1^N C_i}$$

Where C_i is the credit for the i^{th} course and GP_i is the grade point obtained by the student for the i^{th} course and N is the total number of courses up to that semester.

As seen from the above formula CGPA is not average of SGPA.

Award of Grade for Summer Examination or Backlog Examination

For every course taken by a student in Summer Examination or Backlog Examination, she shall be assigned a grade based on her performance in theory and laboratory courses. The grade indicates a qualitative assessment of the student's performance and is associated with equivalent number called a grade point.

Table 9.2: Grade for Summer Examination or Backlog Examination

Letter Grade	Marks Obtained in %	Grade Point	Description of Performance
A+	≥ 90	9	Excellent
A	80 -- 89	8	Very Good
B+	70 -- 79	7	Good
B	60 -- 69	6	Above Average
C	40 -- 59	5	Average
F	< 40	0	Fail

10. SHOWING ANSWER SHEETS TO STUDENTS

- Faculty members will show assessed papers of written ISE to the students in their classes before submitting to the academic section. The assessed answer sheets will be shown to the student and not to the friends or relatives.
- Faculty members/ Technical Assistant will show assessed papers of written ESE to the students after result is declared. After going through answer sheet students can

apply for Re-verification or Revaluation in prescribed form by paying appropriate fee. The assessed answer sheets will be shown to the student and not to the friends or relatives.

11. REVALUATION RULE:

The benefit of the revaluation shall be given to a candidate if the original marks and the marks obtained after revaluation exceed by 10% or more of the maximum end semester examination marks (greater than or equal to 5) of the theory course/s and only these marks will be accepted by the college and are binding on the candidate.

12. GRADE REPORT CARD

After the results are declared, the grade card is issued at the end of **even semester / summer term** to each student and shall contain the following.

- a) The credits and letter grade obtained for each course registered in that academic year.
- b) Any non-credit course(s) undertaken by a student in that academic year.
- c) CGPA up to that semester, if student has passed all courses up to that semester.

Grade card shall not indicate class, division or rank. However a conversion from CGPA to percentage is indicated on the back side of grade card.

- Semester wise grade card will be issued as per student demand after application in prescribed format.

13. AWARD OF PROVISIONAL DEGREE CERTIFICATE

A student becomes eligible for award of B.Tech. Degree provided she has -

- a) Registered and passed all the prescribed courses under the given programme.
- b) Satisfactorily completed all the Audit- non-credit courses with 'AC' grade
- c) **Obtained CGPA \geq 5.0**
- d) Paid all the institute dues, including hostel (if applicable)
- e) No case of indiscipline pending against her.

Institute authorities will recommend the award of **Bachelor of Technology (B. Tech.)** degree to a student who is declared to be eligible and qualified as per above norms. However the final degree shall be conferred by **Savitribai Phule Pune University (SPPU)**.

14. ELIGIBILITY CRITERIA, SELECTION OF STUDENTS AND PASSING RULES AND REGULATIONS FOR THE HONORS AND MINOR DEGREE PROGRAM

14.1 General rules

- A. It is not mandatory to any student to opt for Honors or Minors Program. Choice is given to individual students to undertake Honors or Minors programs from the third year engineering (Fifth Semester) to fourth year engineering (Eighth Semester).
- B. The registration for Honors/Minors Programme will lead to additional credits to such students.
- C. Students can register for either Honors program or Minor program
- D. Credits earned through registration and successful completion of the Honors/Minors Programme will not be considered for the calculation of SGPA or CGPA of B.Tech. Program.
- E. Students once registered for the programme need to complete all credits assigned for the specific Honors and Minors **Programme by the end of Eighth Semester.**

14.2 Eligibility criteria and selection of students for the Honors Degree Program

- A. Students with CGPA equal to and above 8 (up to 4th Sem.) are eligible to apply for Honors Degree Programme.
- B. For Honors program offered by Computer Engineering and Electronics and Telecommunication Engineering departments , top 60 applicants will be eligible to register for the program
- C. For Honors program offered by Instrumentation and control Engineering , Information Technology and Mechanical Engineering departments, top 30 applicants will be eligible to enroll for the program

D. Honors program will be offered if there are more than 10 applications for the particular program.

14.3 Eligibility criteria and selection of students for the Minor Degree Program

A. Students from any department are eligible to apply for a Minor degree program.

B. Students with CGPA equal to and above 7 (up to 4th Sem.) are eligible to apply for Minor Degree Programme.

C. For any Minor program, top 30 applicants will be eligible to enroll for the program

D. Minor program will be offered if there are more than 10 applications for the particular program.

14.4 Passing Rules and Regulations

A. To obtain Passing grade in any course students must get 40% of ESE marks and 40 % of total Marks

B. Grades will be allotted based on ISE and ESE performance.

C. If student fails in one any course, she will be allowed to reappear for the re-examination, which will be conducted immediately after the result. If she is not able to obtain passing grade in re-examination, her registration for the program will be cancelled.

D. Opportunity of re-examination will be given only for one course. If student fails in more than one course in the any semester, her registration for the program will be cancelled.

15. INTERPRETATION OF REGULATIONS

In case of any dispute, difference of opinion in interpretation of these regulations or any other matter not covered in these regulations, the decision of Chairman of the Governing body of MKSSS's Cummins COEW, Pune shall be final and binding.

16. REVISION OF RULES AND REGULATIONS

The Governing Body may from time to time revise, amend or alter the regulations, courses of study and syllabus as and when found necessary. Any other relevant rules needing urgent revisions can be framed and implemented by the Chairman of the

Governing Body and ratified in the subsequent GB meeting.

17. POWER TO MODIFY

Notwithstanding all that has been stated above, the Governing Body has the right to modify any of the above rules and regulations from time to time.

CCEW ORDINANCE NO: 001 GRANT OF ADDITIONAL MARKS FOR EXTRA-CURRICULAR ACTIVITIES

CCEW will Grant of Additional Marks for Extra-Curricular Activities As per SPPU Ordinance No.163: Grant of Additional Marks for Extra-Curricular Activities. This Ordinance shall come into effect from AY 2016-17.

1 A) Notwithstanding, anything contained in any other Ordinance, 8 additional marks under each head may be granted to candidate appearing for University examinations of any degree, diploma or certificate, as an incentive, for his/her participation in any one or more of the following activities subject to the maximum 15marks:

i) National Cadet Corps:

ii) National Service Scheme: (Regular Activities)

iii) National Service Scheme :(Special Camp)

iv) Debating/elocution/dramatics/fine and performing art/Research Exhibition/moot court & such other competitions as approved by the Management Council from time to time :

iv) Adult Education Programme of University.

v) National Physical Efficiency Drive: Candidate enrolled in National Physical Efficiency Drive must have acquired three stars under the programme.

1 B) Notwithstanding, anything contained in any other ordinance, if a student is not getting benefit under A above or otherwise, 15 additional marks may be granted to a candidate appearing for University examinations of any degree, diploma or certificate, as an incentive, for his participation individually or in a team in the authorized Inter-University/ National / International Sports to represent University/State. Provided that the additional marks that may be granted in either A or B or taken together should not exceed 15 marks.

2) Under this ordinance additional marks will be given as per the details given below -

a) Not more than 8 each shall be added – to any head/s of passing or to any subject/s, as the case may be, in the examination if the student has failed in such head/s of passing / subject/s and if such additional marks enable the student to get necessary passing marks or:

b) Shall be added to any subject if such additional marks enable the student to get benefits of exemption, such additional marks only as are required for examination shall be given for passing, exemption, ATKT and the same could be divided for at most two heads of passing of theory only.

c) If after the grant of additional marks under Clauses (a), (b) above, if there is any balance of marks, it shall be added to the total number of marks secured by the candidate in the examination.

d) If additional marks are not given under clause (a) and/or (b) and /or (c), then eligible additional marks shall be added to the total marks secured by candidate in the examination.

e) The additional marks shall be taken into consideration for the purpose of award of any prize, scholarship, merit list or for such other similar purposes.

3. The additional marks shall be granted to the candidate only for that examination during the course of which the candidate has participated in the activities mentioned in Clause No.1.

4. The additional marks shall be granted to the student subject to the conditions mentioned hereunder:

A) i) NCC: Candidate enrolled in NCC must have passed 'B' and / or 'C' certificate examination. And/or candidate enrolled in NCC must have attended 75% parades out of total No. of parades and one camp prescribed for NCC)

ii) NSS (Regular): Candidate enrolled in NSS must have completed 240 hours of effective work and attended the necessary number of camps, as required under NSS Programme.

iii) NSS (Special Camp): Candidate will be eligible if he has enrolled and attend the in NSS (Special Camp) must have attended at least one camp as per Govt.Resolution No.1090/128/94 dated. 24th may, 1994.

iv) Debating / elocution /dramatics /fine and performing arts/ moot court/research exhibition and such other competitions as approved by the Management Council from time to time candidate must have participated as a representative of State/ University.

v) Adult Education Programme, in University: A candidate must have completed at least

200 clock hours work to the satisfaction of the project in charge and secured necessary certificate of the course.

vi) National Physical Efficiency Drive: Candidate enrolled in National Physical Efficiency Drive must have acquired three stars under the programme.

B) Authorized Inter-University/ National/ International Tournaments/ Competition: Candidate must have participated individually or in a team to represent University/ State.

5) A student shall submit an application before the date of commencement of his examination for the grant of additional marks along with necessary original certificate or copies thereof countersigned by the Principle of the College/ Head of the Recognized Institution. No application received after commencement of examination shall be entertained by the University.

6) If any difficulty arises in giving effect to provisions of this Ordinance, the Principal may in consultation with the Dean of examination, give his decision in such a particular case. The decision of the Principal shall be final and binding in such matters. And the students who are in excess of the approved NSS strength shall not be entitled to get benefit under Ordinance CCEW ordinance no: 001

Proforma for Grant of Certificate (As per CCEW ORDINANCE NO: 001)

This is to certify that Shri/Smt.....of Cummins College of Engineering for Women Pune Department.....Recognized Institution.

(a) was enrolled in NCC and has passed 'B' and /or 'C' certificate examination and/or was enrolled in N.C.C. and has attended 75% parades out of total No. of parades and one came prescribed for N.C.C.

(b) was enrolled in NSS and have completed 120 hours of effective work and attended the necessary number of camps as required under NSS programme.

(c) was enrolled in National Physical Efficiency Drive and has acquired three stars under the programme.

(d) participated in Inter–University Tournaments/Competition of as a representative of the University of Poona. (e) participated in National/Inter-national Tournaments/Competitions ofas a representative of State of Maharashtra/India.

(f) has joined Adult Education Programme of the University and completed 200 clock hours work to the satisfaction of the Project In–Charge Shri/Smt.....has participated/completed above mentioned activity of.....during the year.....and is therefore entitled to grant of additional marks under **CCEW ORDINANCE NO: 001**

Authority In charge of the Activity:

Principal:

CCEW ORDINANCE NO: 002 IMPROVEMENT OF CLASS/GRADE

CCEW will allow for improvement of class/grade for student

(1) A Candidate who has passed the B.Tech. / M.Tech. Degree examinations from Cummins College of Engineering for Women Pune affiliated to SPPU with class mentioned in Column No. I and who desires to improve the class as show in Column No. II below will be permitted at his/her option to appear again for the same examination without being required to keep any terms.

Column I	Column II
Pass Class or Second Class or Higher Second Class or First Class, as the case may be	Second Class or Higher Second Class or First Class or First Class with Distinction, as the case may be.

(2) A Candidate who has re-appeared for the above examination/s under the provision of this Ordinance fails to improve his/her class/grade, his/her performance at such re-appearance shall be ignored.

(3) A candidate will be allowed to re-appear for the Examination for improvement of class/grade within a period of five years from the date of his/her passing the Bachelor's/Master's degree examination.

(4) A candidate shall have to reappear for minimum 1/3 and or maximum all the University theory courses at a time on which the class is awarded.

(5) A candidate will be allowed maximum three attempts for the improvement of his/her class/grade within the stipulated period of five years.

(6) A candidate appearing for the improvement of class/grade, shall not be entitled to get any prize/medal/scholarship/award etc.

(8) A candidate who desires to apply for improvement of class/grade should submit his/her examination application form to examination section of the college.

(9) A candidate who has reappeared for the examination under the provisions of this Ordinance for improvement of his/her class/grade and improves his/her class/grade by such re-appearance, will have to surrender his/her original degree, statement of marks and passing certificate etc. to the college. The revised degree certificate, statement of marks and passing certificate, which will be issued to the candidate, mention will be made of the fact that he/she improved his/her class/grade under this Ordinance.

CCEW ORDINANCE NO: 003 FOR HANDICAPPED, BLIND AND LEARNING DISABLED STUDENTS

The Senior Supervisors/Principal/ is authorized to make the appointment of a writer at an examination for Handicapped, Blind and Learning Disabled Students. The writer to be appointed must not have passed the examination at which he is appointed to work for the examination. The concerned writer should not be first relative with Examinee, i.e. Mother-Father, Sister-Brother, Paternal and Maternal Uncle. **And also authorized to sanction additional Twenty minutes for per one hour question paper to handicapped, blind and learning disable students.** However students will have to submit the medical certificate of endorsing Civil Surgeon. An application of the student must be received through the Principal/Director to the Senior Supervisor concerned. Answer-Scripts of learning disabled students such students be submitted to CAP Centre in separate envelop.

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